

Working with the Calculator Tool


Contents

Chapter 1. Starting the Calculator Tool.....	3
Chapter 2. Summing Up Numbers Using the Calculator.....	4

Chapter 1. Starting the Calculator Tool

Here you will find information about starting your Windows calculator.

Your Windows computer comes with an integrated calculator tool. This tool allows you to perform various calculations, ranging from basic arithmetic operations (subtract, divide, multiply) to advanced operations like calculating a square root.

1. Click on your Windows start button .
2. In the *Search* field type **Calculator**. The system shows you a list of results, including the calculator tool.
3. Click **Calculator** found in the list of relevant applications.

The calculator tool opens and is ready for use.

Chapter 2. Summing Up Numbers Using the Calculator

Here you will find instructions for summing up numbers using the calculator tool.

1. Start your calculator tool.
2. Select the first number you would like to add.
3. Click the plus sign $+$.
4. Click the second number you would like to add.
5. Select the equal sign $=$ to get your result.

The sum of the two numbers displays on the calculator screen.